MiScorecard Performance Summary

Business Unit:	**State Budget Office**	
Executive/Director Name:	**John Walsh**	
Reporting Period:	**Apr 2018**	

Green	>=90% of target
Yellow	>= 75% - 90% of target
Red	<75% of target
Date Approved:	5/21/2018

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Accountability & Performance								
AP-1	Identify potential budget problems by reviewing and analyzing agency expenditure trends on a qtrly basis	Green	=	100.0%	100.0%	100.0%	Quarterly	Current = Data as of the end of Q1 FY2018
AP-2	Reduce the number of Executive Budget revisions needed due to errors or omissions in the original submission	Green	👍	0	0	1	FY Annually	Current = Revisions related to FY2019 budget
AP-3	Improve the accuracy of the budget process by reducing difference between budgeted and actual Medicaid costs to no more than +/- 2.0%	Red	👎	+/- 2.0%	4.98%	5.0%	FY Annually	Current = Final FY2017 data compared to projected FY2017 Consensus Medicaid expenditures included in the enacted DHHS appropriations bill.
AP-4	Improve accuracy of the budget process by reducing difference between budgeted and actual DHS caseload cost to no more than +/- 2.0%	Green	👍	+/- 2.0%	-0.56%	-4.1%	FY Annually	Current = Final FY2017 data compared to projected FY2017 consensus caseload costs included in the enacted DHS appropriations bill.
AP-5	Improve accuracy of the budget process by reducing difference between estimated and actual K-12 pupil counts to no more than +/- 1.0%	Green	👍	+/- 1.0%	-0.45%	-0.2%	FY Annually	Current = Final FY2017 data compared to projected FY2016 Consensus estimates used to calculate foundation allowance costs for the enacted School Aid Budget.
Customer Service Excellence								
CS-1	Increase the number of statewide reporting templates/guidelines for agency use in complying with required legislative reports	Green	=	6	6	6	Quarterly	Current = Out-of-state travel report; yr-end lapse estimates; transparency website; restricted revenue report; FTE report; spending plans
CS-3 Shared	Agencies overall satisfied with the OIAS engagement it contributed towards improving department's operations.	Green	👍	80%	92.70%	84.62%	Twice a Year	Post engagement customer surveys to evaluate satisfaction with the OIAS engagement if it overall contributed toward improving department operations. Current status represents six months ending March 31, 2018.
CS-2	Issue W-2s and 1099s in advance of IRS deadlines	Green	=	100%	100%	100%	CY Annually	Current = TY 2017
CS-4	Continue expanding MI School Data portal to include new tools, reports, and metrics.	Green	=	3	12	12	Quarterly	A new report is defined as a snapshot or trend report for a new dataset not previously reported. A substantial enhancement includes adding one or more new metrics or dimensions to an existing report. Current = data as of 3/31/2018.
Expertise & Commitment								
EC-1	Develop a professional development plan for each SBO employee	Green	👍	100.0%	97.5%	96.9%	Quarterly	
EC-2	Improve employee skills by implementing provisions of each employee's professional development plan	Yellow	=	80.0%	tbd	tbd	Twice a Year	Professional development activity include formal training, documented mentoring, public speaking; including legislative testimony, job shadowing, etc.
Innovation & Leadership								
IL-1	Improve long-term financial planning by adding additional years to planning horizon	Green	=	10	10	10	FY Annually	Current = Data as of 9/30/2017
Operational Efficiency								
OE-1	Improve accuracy and reduce costs by increasing the percentage of payroll and expense reimbursements that do not require adjustment	Green	👍	99%	99.1%	99.3%	Quarterly	Current = Q1 FY2018
OE-4	Average number of days between data collection and public reporting.	Green	=	60	60	50	Quarterly	The goal is to reduce the number of days between the close of a data collection, loading it into the longitudinal data system (LDS), creating extracts for the portal, transmitting refreshed data for current reports to the MI School Data site, and making refreshed data available in preview or to the public. Current = data as of 3/31/2018.
Good Government								
GG-2	The percentage of champions identified in employee survey	Green	👍	70%	69%	61%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement.